

**BelovED Community Charter School
Regular Board Meeting
Thursday, August 15, 2019, 12:00 pm
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 12:09 PM by Nicole Jackson.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/20		X	
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/20	X		
Sam Mikhail	6/30/21	X		

Ken Schultz – Principal, Gr 6 - 9, Acting Executive Officer/Lead Person

Laura Tosic – School Business Administrator/Board Secretary, BCCS

Duanne Moeller – Director of Operations

John Croot – Adams, Gutierrez & Lattiboudere, LLC

II. Approval of Minutes from July 18, 2019 Regular Board Meeting.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			

S. Bell	X			
S. Mikhail	X			

III. Human Resources

- 2019-08-15-19-01** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for a fixed term during the School Year 2019 – 2020, effective July 1, 2019 – August 31, 2019.

Hire	Position	Salary	Start Date/End Date
Bill Fitzpatrick	Assist. Director of Operation	\$40 / hour	July 17, 2019 – August 31, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2019-08-15-19-02** Resolved, the BCCS Board of Trustees approves the following Year End Completion bonus stipend for the School Year 2018 – 2019.

Employee	Position	Criteria	Amount
Juan Abad	Bus Driver	SY18-19 Year Completion Bonus	\$750
Joseph Albert	Bus Driver	SY18-19 Year Completion Bonus	\$750
Maria Bonilla	Bus Driver	SY18-19 Year Completion Bonus	\$750
William Croskey	Bus Driver	SY18-19 Year Completion Bonus	\$750
Iris Ferrara	Bus Driver	SY18-19 Year Completion Bonus	\$750
Frankie Hernandez	Bus Driver	SY18-19 Year Completion Bonus	\$750
Asunsion Ramirez	Bus Driver	SY18-19 Year Completion Bonus	\$750
Juan Reyes	Bus Driver	SY18-19 Year Completion Bonus	\$750
Aneisha Rodgers	Bus Driver	SY18-19 Year Completion Bonus	\$750
Lucy Rodriguez	Bus Driver	SY18-19 Year Completion Bonus	\$750

Ethel Salisbury	Bus Driver	SY18-19 Year Completion Bonus	\$750
Altagracia Ulloa-Ramirez	Bus Driver	SY18-19 Year Completion Bonus	\$375
		TOTAL	\$8,625

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2019-08-15-19-03** Resolved, the BCCS Board of Trustees approves the following Re-Signing bonus stipend for the School Year 2019 – 2020.

Employee	Position	Criteria	Amount
Juan Abad	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Joseph Albert	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Maria Bonilla	Bus Driver	SY19-20 Re-Signing Bonus	\$750
William Croskey	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Iris Ferrara	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Frankie Hernandez	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Asunsion Ramirez	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Juan Reyes	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Aneisha Rodgers	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Lucy Rodriguez	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Ethel Salisbury	Bus Driver	SY19-20 Re-Signing Bonus	\$750
Johnnie Smoak	Bus Driver	SY19-20 Re-Signing Bonus	\$375
Altagracia Ulloa-Ramirez	Bus Driver	SY19-20 Re-Signing Bonus	\$375
		TOTAL	\$9,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 4. 2019-08-15-19-04** Resolved, the BCCS Board of Trustees approves the hiring of the following employees for the School Year 2019 – 2020, effective September 1, 2019 – June 30, 2020.

Hire	Position	Salary	Start Date
Maria Rojas	Custodian	\$14 / hour	September 4, 2019 (Correction 10 month employee)
Lisa Kretschman	Teacher Assistant	\$29,000	August 26, 2019
Megan DeSombre	Teacher	\$57,000	August 26, 2019
Allison Gruenfeld	Teacher	\$65,000	August 26, 2019
Troy Grimsley	Teacher	\$56,000	August 26, 2019
Kaylynn Constantine	Teacher	\$59,500	August 26, 2019
Sarah Chalmers	Teacher	\$58,000	August 26, 2019
Yasmin Brea	Teacher	\$53,000	August 26, 2019
Brittani Vangeli	Teacher	\$60,000	August 26, 2019

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 5. 2019-08-15-19-05** Resolved, the BCCS Board of Trustees approves the following Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Arietys Fernandez	Spanish Department Chair	\$2,500

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2019-08-15-19-06** Resolved, the BCCS Board of Trustees approves of the following Curriculum Heads and Curriculum Work Stipends for the School Year 2019 – 2020.

Employee	Stipend Type	Stipend
Marguerite O'Brien (replacement for Brittany Finneran)	Curriculum Head, Math Gr 3-5	\$4,500

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2019-08-15-19-07** Resolved, The BCCS Board of Trustees approves of using SY20 Title I Funds for the payment of the salaries for the following salaries:

Employee	Position	Stipend
Krystal Brooks	Teacher Assistant	\$38,500
Hernandez Luz	Teacher Assistant	\$30,250
Mariam Khawji	Teacher Assistant	\$29,000
Sylvia Martinez	Teacher Assistant	\$41,000
Valeria Oliva	Teacher Assistant	\$40,000
Raouf Ramdani	Teacher Assistant	\$67,500
Mariatonia Velez	Teacher Assistant	\$32,250
Shaynay Walker	Teacher Assistant	\$46,000

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2019-08-15-19-08** Resolved, The BCCS Board of Trustees approves of using Title IIA Funds in the amount of \$64,073 to offset Summer Institute Stipends.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2019-08-15-19-09** Resolved, The BCCS Board of Trustees approves of using SY 20 IDEA Funds in the amount of \$32,160 for the following employee:

Employee	Position	Amount
Latoya Hall	One to One Aid	\$32,160

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

IV. Business

- 1. 2019-08-15-19-10** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims for the period of July 19, 2019 – August 15, 2019, in the amount of \$295,118.48.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 2. 2019-08-15-19-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 08/30/19 and 09/13/19 in the amount of \$90,000 and \$435,000 respectively.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 3. 2019-08-15-19-12** Resolved, the BCCS Board of Trustees approves of the submission of the July 2019 Board Secretary Report to the NJ Department of Education.

Motion: S. Risalvato	Second S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 4. 2019-08-15-19-13** Resolved, the BCCS Board of Trustees approves Cleaning Services of Hudson Valley, located in Garnerville, NY to provide evening cleaning services for all BelovED Community Charter School facilities the SY2019-2020. Total Annual cost \$118,368.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
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- 5. 2019-08-15-19-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Professional Services Agreement with Cassone Leasing for a used 8 x 20 Office Trailer to be housed on the remote bus parking lot. Purchase price \$4,300 and additional charges totaling approximately \$2,015 for delivery, setup, stairs and tie down..

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 6. 2019-08-15-19-15** Resolved, the BCCS Board of Trustees approves Maschio's Food Services, Inc. as the Food Service Management Company (FSMC) of the Food Services Program for the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 7. 2019-08-15-19-16** Resolved, the BCCS Board of Trustees approves the appointment of Food Service Director of the Food Services Program to William Fitzpatrick for the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 8. 2019-08-15-19-17** Resolved, the BCCS Board of Trustees approves the mailing of the Letter to Parent and SY2019-2020 Application for Free and Reduced Price School Meals Packet to the parents/guardians of student for Gr K - 9.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 9. 2019-08-15-19-18** Resolved, the BCCS Board of Trustees approves the appointment of Hearing Official of the Food Services Program to Laura Tosis for the SY2019-2020.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 10. 2019-08-15-19-19** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Service Maintenance Agreement with Duplitrion for eight Kyocera copiers and a monthly total B/W allowance of 360,000 copies at a rate of .0045 in excess of the 360,000 copies.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 11. 2019-08-15-19-20** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into a Lease Agreement with TIAA Bank in the amount of \$1.989.00 for three Kyocera copiers (model no's TA9002i, TA7002i and TA8002i) for placement in the High School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 12. 2019-08-15-19-21** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Cali Carting Inc. for one 2 yard waste disposal container for the bus parking lot at a monthly rate of \$139.00. In addition, two 3 yard waste containers for the High School at a monthly rate of \$1.144.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent

N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

13. 2019-08-15-19-22 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Honeywell for an annual Instant Alert Service in the amount of \$4,325.00.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

14. 2019-08-15-19-23 Resolved, the BCCS Board of Trustees authorizes expenditure of \$4,962.55 for the purchase of stack chairs, bookcases & corner tables from WB Mason in the amount of \$4,962.55 for use in the Middle School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

15. 2019-08-15-19-24 Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into Agreements with CDW Government Inc. in the amount of \$29,860.67 for the purchase of BCCS High School Security Cameras/Memory, BitDefender AntiVirus subscription license, Microsoft Office 365 ProPlus subscription license and VMWare xSphere essentials kits subscription.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

16. 2019-08-15-19-25 Resolved, the BCCS Board of Trustees authorizes the expenditure totaling \$54,926.89 to Pearson for the purchase of textbooks (i.e., Science Gr K-5, ELA Gr 9, Science MS, and ELA replacement books).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

17. 2019-08-15-19-26 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$300.00 to Pearson for one (1) Teacher Summer Training.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

18. 2019-08-15-19-27 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,861.48 to Perfection Learning for the purchase of HS History textbooks.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

19. 19-08-15-19-28 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$7,780.50 to Vista Higher Learning for the purchase of Spanish books K-5.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

20. 2019-08-15-19-29 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$1,918.89 to Server Monkey for the purchase of the HS Server.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

21. 2019-08-15-19-30 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$4,427.67 to Touchboards for the purchase of 30 wall mounted Chromebooks for Gr K – 5.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

22. 2019-08-15-19-31 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,541.51 to PC Liquidations for the purchase of Allworx Connect 731 license package for the HS.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			

S. Mikhail	X			
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- 23. 2019-08-15-19-32** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$3,630.32 to PC Liquidations for the purchase of Lenovo eleven (11) Thinkcentre mini towers for the HS.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 24. 2019-08-15-19-33** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enter into an Agreement with Stephen Chiger in the amount of \$850 for professional development training for Summer Institute (Gr K-9).

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

- 25. 2019-08-15-19-34** Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,250.80 to Dotcom Computers, Inc. (i.e., Refurbished Phone Exchange) for the purchase of an Allworx phone system licenses, generic Sip license.

Motion: S. Risalvato	Second: S. Bell			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

26. 2019-08-15-19-35 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$2,168.50 for the purchase of MS Cell phone storage cabinets.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

27. 2019-08-15-19-36 Resolved, the BCCS Board of Trustees authorizes the opening of BelovED Community Charter School's Food Service Bank of America bank account ending in 8138. It will be used the SY2019 – 2020 Food Service Program.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

28. 2019-08-15-19-37 Resolved, the BCCS Board of Trustees authorizes the activation of BelovED Community Charter School's Bank of America Debit Card ending in 5983. The card will be used for the sole purpose of processing wires and ACH transfers online.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

29. 2019-08-15-19-38 Resolved, the BCCS Board of Trustees authorizes the expenditure of \$26,500.00 to Right Angle Solutions, Inc. for the co-development of the Student Tracker Application.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

30. 2019-08-15-19-39 Resolved, the BCCS Board of Trustees approves the monthly rent payment of \$158,457.36 to Uninvested Trust Cash for the months of August through December 2019, totaling \$792,286.80.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

31. 2019-08-15-19-40 Resolved, The EA Board of Trustees approves of a School Food Authority (Beloved Community Charter School) to School Food Authority (EACS) contract for BCCS to supply EACS 4th and 5th Graders meals while at Beloved Community Charter School.

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa				X
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

VI. Public Comment on Non-Agenda Items

1. None.

VII. Other Business

1. Sam Mikhail sworn in at 12:04pm on August 15, 2019 as a new member of BCCS Board of Trustees.
2. Facilities update 531 Grand Street – on track, TCO optimistic.
3. High School's educational plan discussion – measurable results objective, buy in from staff, maximize staff/work, diversity/culture, address issues when they arise, provide staff with appropriate curriculum/tools to support the class, operation/scheduling, professional development, communication gap.

Adjournment at 1:03pm